

**CAPHN Executive Board Meeting**  
**CNA Offices**  
**Tuesday July 10, 2012**

Present: Margaret Balint, Monica Wheeler, Leslie Polito, Eileen Boulay, Deborah Horvath, Linda Strong, Beth Mertz, Bernie Bova. 6 members being present, a quorum exists for today's meeting.

The meeting was called to order at 8:42 AM. Board members introduced themselves. Minutes from the previous meeting were reviewed. Motion was made by Linda to accept the minutes as submitted. Motion was seconded by Eileen and passed unanimously. There was no Treasurer's Report.

**Committee Reports**

Margaret clarified the difference between a committee co-chair and an alternate. As our bylaws do not include co-chair positions, alternates may be selected from the committee members and attend the board meetings with the chairs. In the event that a committee chair cannot be present, the alternate would vote on matters before the board.

Practice – Nothing to report. Future meeting dates have been set.

Website/Logo – Website design to be based on logo, Margaret will check to see if the payment to Nicki has been sent out. Beth mentioned that she hoped for additional samples for members to review. Website design is dependent on the logo, so web cannot move forward til the logo is determined. Web designer is in process of trying to contact former webmaster to initiate transfer of the site.

Annual Meeting –members reviewed and commented on the Annual meeting. All were pleased at being able to open a dialog with Dr Mullen. Eileen mentioned that further discussion with her should explain the case for a "public health nurse in every health department of district". Dr Mullen prefers people to be concise and prepared when meeting with her. We should know what we (CAPHN) are looking for and be prepared to explain how Dr Mullen fits into that and what we are asking her to do. Eileen noted that to mandate a PHN would require statute change, legislative action and a fiscal note. It was suggested that CAPHN contact MAPHN re developing a 1 page background document explaining what CAPHN would like to see happen re public health nursing in the future in CT. Factors to consider include full time vs part time nurses, outcomes, etc. Eileen said she could share a model addressing the business aspect of making the case for the PHN.

**New Business**

CAPHN begins its 10<sup>th</sup> anniversary year in 2012.

Next meeting – Debbie will send out a meeting wizard. Margie will try to reach Francine Truglio to verify contact information.

The meeting adjourned at 10:15 AM.

Respectfully submitted by  
Deborah Horvath, Secretary, CAPHN