

CAPHN Executive Board Meeting
Tuesday February 19, 2013
CNA office and conference call

Those in attendance in person were Margaret Balint and Barbara Dingfelder. Those in attendance via conference call were Debbye Rosen, Linda Strong, Bernie Bova, Andrea Lombard, Cathy Drouin and Sharon Enot.

The conference call in line is: 1-866-729-2741. The passcode is 4671219#. Virginia has the leader code that is used. These numbers are for Line 2 for Conference Calling at CNA.

The minutes from January were not voted on this month because we started with less than a quorum. As Debbie Horvath is not in attendance today, the minutes are being taken by Margaret Balint.

The Treasurer's report from Eileen Boulay was read into the minutes. (I presently do not have a record of our balance).

The report from the practice committee stated that the next meeting for the workgroup writing and edited in the PHN guidebook is meeting on February 26th. If the timeline is not disrupted, the guidebook will be available for the board to review in April. The book will hopefully be ready for sharing with our members in June 2013.

Debbye Rosen, the chair of the Planning committee, filled us in the plans for the spring meeting at Quinnipiac University. She and Cathy had visited the venue and found it to be a good space. Easels will not be available for students to display their posters but extra tables will be available. The Save the Date flyer will be out this afternoon. The meeting will be Tuesday April 23rd, 2013 at Quinnipiac University, North Haven Campus, from 4 to 8 PM with a light supper is included. Cost to be determined. Debbye will check with our proposed speaker, Kathy Dean. The topic is "The Impact of Violence on the Public's Health. I will be contacting the various schools of nursing to invite them to have their students participate in the poster presentations part of this meeting. I will be asking them to have their nurses display a poster about their clinical work done in Public and Community Health.

The chair of the web committee, Beth Mertz, was not able to attend this meeting. The members present discussed the power point presentation that Beth had put together. Those present want to simplify the design. The design that we agreed upon was to begin with a simple shield (like NACCHO); then put CAPHN across the center of the shield; in the outline of the shield put three words, promote, protect and prevent; one word on each side of the shield. I am to contact Nikki and give her this design idea and ask for a quick return with her design.

Old Business

Linda Strong presented what she had talked about with Brad Bertele of Black Horse 4 Heroes (veterans). CAPHN is looking at this as a service project with veterans. She said their first needs are more administrative at this time. They would like our help in developing policy and procedures in the areas of health and welfare, enrollment forms with an emphasis on physical, mental and medication status and developing a HIPAA policy. We were all in agreement to continue these discussions.

Barbara Dingfelder and I presented an overview of a recent webcast on “National Public Health Enumeration and Characterization of Public Health Nurse Workforce.” This webcast has been archived at (ASTDN website).

New Business

Lisa Davis, CT DPH Assistant Director, asked our organization to write a Letter of Support to go with their application to HRSA for a grant to deal with the workforce development of public health nurses in the State of Connecticut. Linda Strong presented a motion that CAPHN write a letter of support for the application of CT DPH for the HRSA grant dealing with public health nurse workforce development. Debbye Rosen seconded the motion. All were in agreement. (By this time, we had achieved a quorum) Berni Bova asked to be our representative to planning committee for this – if the time commitment and meeting place fits into her schedule. Further information will be passed onto her as it is received.

Our Annual Meeting has been scheduled for June 20th at Il Monticello in Meriden (the same as the past few years). Vicki Vetrie will discuss the impact of affordable care on Public Health.

Respectfully submitted by

Margaret Balint RN-BC
President CAPHN