

**CAPHN Executive Board Meeting
CNA Offices
January 8, 2013**

Present: Margaret Balint, Linda Strong, Monica Wheeler, Debbie Horvath, Beth Mertz, Barbara Dingfelder, Cathy Drouin, Sharon Enot. Present via conference phone – Bernie Bova, Leslie Polito, Debbye Rosen. 11 members being present, a quorum exists for today's meeting.

The meeting was called to order at 8:42 AM. Minutes from the October meeting were reviewed. Motion to approve was made by Linda Strong, seconded by Beth Mertz and passed unanimously. December meeting minutes were reviewed. A correction to the minutes should reflect that Health Education is not a section under CPHA, but rather a committee. Motion to approve was made by Linda String, seconded by Beth Mertz and passed unanimously.

Treasurer's Report – Nothing to report, waiting for quarterly report from CNA.

Committee Reports

Membership – Nothing new to report. Leslie has contact information for people who attended the November meeting and is drafting a new letter to reach out to new members. The main membership drive will take place around the time of the Annual meeting in June.

Finance – Sharon is continuing to work with local wineries re a possible fall fundraiser. There was general discussion re how CAPHN would profit from the fundraiser and what the association's responsibilities would be in conjunction with the wineries.

Practice Guide – next meeting is scheduled for Jan. 24. The committee is currently working on the 6th iteration of the original documents. Due to a change in the focus of the DPH, the manual will be a product of CAPHN and will not need to be "vetted" thru DPH departments. There was discussion of presenting to the membership at the June meeting, possibly developing a media release/marketing plan to inform nurses of the manual as an "additional new resource" for public health nurses.

Program –

Tentative topic for the March networking meeting is around the role of public health re community violence and behavioral health. Issues that arose after the Newtown school shooting included behavioral health resources, licensing, credentialing and what was the role of public health. It was suggested that Kathy Dean might be a good presenter. School nurses and others might be interested in the meeting, so it was suggested that a late afternoon/early evening timeframe be considered. Meriden and Wallingford libraries were proposed as locations.

Date for the Annual meeting was tentatively set as June 20, 2013 from 12-4 PM. Monica offered to work with the committee re planning with Il Monticello as she has the contact information and was the point person for our prior two meetings there. Proposed topic is the Patient Protection and Affordable Care Act (PPACA) and Public Health Nursing. A presentation by Victoria Veltri from the Office of Health Care

Advocate was mentioned. In addition, presentation of the results of the National Public Health Nursing Enumeration might be included.

Old Business

Website/Logo – Sharon and Beth reported that they had seen 6 samples so far, but that nothing that was really suitable or what the committee had in mind. Beth plans to check to see if Nicki is still in CT or has relocated elsewhere, although she is reachable via email. It was suggested that the committee put all the designs into a powerpoint format that could be opened and reviewed by all board members. It was agreed that the letters CAPHN need to be included and that some way to indicate diversity either through colors or shading be incorporated. Other suggestions included a circular or triangular design with the words “promote, protect, prevent” featured in the border and CAPHN in the center. Linda suggested that we have the designs out for review and comment within 2 weeks. Beth agreed to follow up.

Service Project – Linda Strong will contact Brad Bertell and schedule a meeting at Blackhorse Stables in Clinton. Other board members are welcome to attend.

The abstract submitted to APHN was accepted. The poster submission is due at the end of this month. Andrea Lombard offered to help with this project.

Communications – committee on hold for now.

New Business

Linda Strong asked what the plans are for the student project/poster presentations are, especially as there doesn't appear to be a plan for a joint CAPHN/VOPHN spring meeting. There was discussion re the importance of the opportunity to allow for students to showcase their work with local community health agency placements. It was further suggested that we consider combining the March meeting topic re behavioral health and public health and the end of year student presentations into one meeting. This would allow the students to demonstrate their work and also hear the presentation on behavioral health. April 11 and April 18 were suggested as tentative dates for the networking meeting, possibly from 4-7 PM. School nurses and child care health consultants were mentioned as possible groups who might be interested in attending. Barb said she'd brief Debbye Rosen on changes discussed as Deb had to leave the conference call. Cathy Drouin will look into venues for the expanded meeting, including Masonic Home, Mid State Med Center on Pomeroy Ave, and possibly the North Haven campus of Quinnipiac U. She will send a letter of invitation to the schools involved, Barb said she had a copy and would forward to Cathy.

There being no further business, the meeting adjourned at 10:25 AM.

Respectfully submitted,

Deborah Horvath, Secretary, CAPHN