



CONNECTICUT ASSOCIATION
OF PUBLIC HEALTH NURSES

**CAPHN
Executive Board Meeting
Tuesday June 3, 2014
Minutes**

Present: Tammy Testut, MaryAnn Glendon, Deb Horvath

Call in: Linda L. Strong, Margaret Balint, Sharon Enot,

Conference call in for line 2: 1-866-729-2741 Passcode 4671219#

1. Meeting called to order at 8:40am
2. Reports
 - A. Secretary
 - May minutes
 - Margaret made a motion, Tammy second, no abstentions to accept the May minutes
 - B. Treasurer - Eileen – No report not in attendance
 - C. Membership – Bernie – No report
 - The 2014-15 slate of officers has not been sent out or posted. The Bylaws say 30 days lead time before the vote. Send email looking to fill the slots. Need 30 days from time slate announced to the time of vote.
 - Electronic voting not in place – Fax votes to Virginia @ 203 238-3437 by July 15th, 2014
 - Board Positions presently vacant:
 - President Elect
 - Nominating committee
 - Finance
 - Programs
 - President - Linda
 - Secretary - Sharon
 - Tammy - Treasurer
 - Practice – Barbara
 - Membership – Bernie as second chair
 - 1 Member at large
 - 2 Member at large
 - Finance (MaryAnn)
 - Practice
 - Communications (web- Eileen),
 - Ad Hoc Nominating Committee
 - Academics have a different reason for jumping in. Those in practice are in full time positions with more time constraints
3. Old Business
 - A. Annual Meeting
 - Registration – Tammy and MaryAnn List from Virginia
 - Payment for lunch, for dues, for both and we need change at the registration table.
 - Membership list – get ballots sent to the Board
 - Proposed slate with nominations one for each current member handed out at registration

- Tea Cup Auction
 - Need raffle tickets and jars - ? Monica or Margaret
 - Door prizes – Board
- Dr. Sosa is all set
 - Screen – Margaret
 - Computer – Linda
- Place agendas at each seat

B. Strategic Planning for the New Board 2014 - 15

- July meeting
- Sacred Heart University
- Send out invite via Survey Monkey to all members
- Facilitator? - (Monica)
- What are the educational avenues we want to focus on for the future?
- Topics of discussion and challenges:
 - Practice / Billing issues
 - Vaccinations / Disease outbreaks

4. New Business – None

5. **Next meeting**

A. **There will be no July Board meeting at CNA with the Strategic Planning meeting in July**

B. There was also discussion about not meeting in August

6. Margaret made a motion to end the meeting with a second by MaryAnn at 10:03am

Respectfully submitted,

Sharon J. Enot, Secretary, CAPHN