



CONNECTICUT ASSOCIATION
OF PUBLIC HEALTH NURSES

**CAPHN Executive Board Meeting
Tuesday March 11, 2014
CNA office and conference call**

Participating: Tammy Testut, Linda Strong, Barbara Dingfelder, Margaret Balint, Eileen Boulay, Bernie Bova

The conference call in line is: 1-866-729-2741. The passcode is 4671219#.

These numbers are for Line 2 for Conference Calling at CNA.

The meeting was called to order at 8:35 AM.

Secretary's report, Treasurer's report, Membership committee report all tabled

Practice committee report was presented by Barbara Dingfelder. The committee is scheduled to meet next week. They hope to develop a template that can be used to record the scope of each committee of CAPHN.

Program/Planning Committee – Linda Strong reported that we need to complete the brochure as presented by Eileen Boulay. **A motion was made by Barbara Dingfelder to accept the brochure as presented. The motion was seconded by Tammy Testut. The motion was adopted by unanimously.**

Eileen will add a membership registration form and print 50 copies for immediate use.

Bernie Bova, Chair of the Membership committee, was able to join the meeting via conference call. Her ideas for increasing membership to make sure that the membership information is on the website. And invite local public health nurses through their local health department to join CAPHN and also to promote membership at all conferences.

Website Committee: We discussed the need to add more resources. We also thought that adding a history of CAPHN would be appropriate.

We further discussed the upcoming quarterly meeting with student presentations. We decided to create a certificate of participation (Barbara D) for all attending. The Mistress of Ceremonies will be Linda Strong. Tammy Testut will help arrange the dinner portion of the meeting. Barbara Dingfelder will handle registration. Margaret Balint will assist the students with setting up their poster presentations.

We also discussed a thought for a future for a fun meeting and fund-raiser at a Connecticut winery. Please consider any thoughts or volunteers to look into this as a possibility.

Treasurer stated that the Webmaster Mr. Fix-It has been paid. Chartwell's will bill CAPHN for dinner at Quinnipiac University after the April 14th meeting.

Meeting adjourned 9:55 AM.

Next meeting will be April 8, 2014 at 8:30 AM. The meeting will be at CNA offices at 377 Research Parkway, Meriden CT. The Conference line will also be open. The conference call in line is: 1-866-729-2741. The passcode is 4671219#. These numbers are for Line 2 for Conference Calling at CNA.

Respectfully submitted by,
Margaret Balint RN-BC