



CONNECTICUT ASSOCIATION
OF PUBLIC HEALTH NURSES

**CAPHN
Executive Board Meeting
Tuesday April 14, 2015
Minutes**

On site at CNA: No one

Call in: Linda Strong, Sharon Enot, Sue Dubb, Tammy Testut, Margaret Balint, and Lysa Rodriguez

1. Meeting called to order at 8:35am

2. Reports

A. Presidents Report

- Linda – Asked about the April 6th event (see below)

B. Secretary

- Sharon
 - Tammy March 2015 minutes – motion to accept, with corrections, by Sue and second by Tammy. Accepted by all

C. Treasurer

- Tammy
 - Present balance to the account \$2361.00
 - Two year tax bill paid in April - \$250.00
 - Eileen paid \$26.00 for the web site
 - Conference Call - \$16.00 per use
 - April 6th meeting brought in \$400.00 plus \$15.00 from Linda, \$15.00 from Barbara and \$40.00 from two others who said they would be there and did not show up giving us a total in of \$470.00.
 - Costs for food etc. was ~ \$158.00
 - After deduction we were + ~ \$310.00 for the event
 - There are 2 others who paid and were unable to attend. An email will be sent to see if they want the amount to go toward one of the upcoming programs/meetings.
 - Tammy and Virginia are working on payment for the April 23rd meeting from one of the schools for 24 people. Hopefully the check will be ready by the 23rd.

D. Membership

- Sue Dubb
 - Continues to recruit local school nurses in Norwich and Eastern CT
 - The PH nurse in Glastonbury, Krista Timken, attended the April 6th meeting
 - Reaching out to nursing schools will be continue with the coordinated efforts of Sue and Tammy

E. Practice

- Barbara – Per Barbara’s Email message
 - Please check-out the news updates regarding the CT Nurses Collaborative – Action Coalition available at
 - <http://www.cnc-ac.org/news.html>. This work is part of the national initiative regarding implementation of “The Future of Nurses” (IOM 2009 Report) recommendations. The CNC-AC has scheduled the first summit for April 24th which focuses on the nursing workforce and education. They have recently organized a new workgroup that I am co-chairing regarding “Population Health”. The focus is to develop/adopt educational resources for nursing faculty and currently practicing nurses to enhance their understanding of what population health is, strategies to promote population health, why this approach is needed, etc.
 - CAPHN Practice Committee is continuing to work on addendums for the LPHN Practice Guide and the Leadership Guide, where the committee identified additional information was needed. It is anticipated that these updates for each will be ready for the Board’s review by the May 2015 Board meeting.
 - The Association of Public Health Nurses 2015 annual conference is being held from May 3rd through May 6th at Manchester, NH. This year’s theme is "[80 Years - Salute to Public Health Nursing, Building on Our Past and Partnering to Shape Our Future](#)". For more information, go to <http://phnurse.org/events>

F. Planning

- Student Development Program - Linda, Maryann and Tammy
 - Il Monticello April 23rd, 2015
 - Will accommodate 300 people
 - Linda - Sacred Heart – 49 students 2 faculty
 - Fairfield - no response
 - UConn - no
 - Tammy - Karen Brea at Univ. of Hartford - No
 - Goodwin College, Ann Marie - No
 - Linda Wagner contacted at CCSU - No
 - Quinnipiac – 24 students plus faculty
 - Abstract sent to schools of nursing deans and dept. heads
 - MaryAnn – SCSU – 24 students and faculty
 - Tammy sent registration form mass email to nursing departments for the conference
 - Schedule for the day
 - Students Set up by 3:30
 - Registration 3:30 – 4:00
 - Start at 4:00
 - Eat at 5:00
 - Cost – \$20-students \$30-Members \$35-Non members

G. Web Communications

- Eileen
 - No report – not in attendance

3. Old Business

A. April 6th Program Overview

- Sue - CHC in Middletown and Colchester Town Hall
- Dr. Carter gave an excellent presentation with a focus on Isolation and Quarantine
- 26 People attended
- Thank YOU to Sue for securing the location, ordering and picking up the food and resolving the situation with the computer and projector.
- Margaret welcomed the group and did an outstanding job explaining what CAPHN is about and reminding everyone of the upcoming meetings.

B. Student Development Event April 23rd, 2015

- *See above under Planning*

C. Annual Meeting June 11, 2015

- Il Monticello is all set
- Need to discuss the menu
- We will solidify the program and speakers in the next couple of weeks
- Need to finalize cost to send out registration form
- Reminder of annual dues also
- Suggestions for PH projects to be at the meeting
 - Neil L. – Medicaid billing
 - Naugatuck Valley – accreditation
 - Other

4. New Business

A. Next year's Student Development Day 2016

- Tentative date – April 14th or 21st
- April 23rd event set the next date
- October 2015 - Save the date to be sent with abstract information to universities
- January 2016 - Distribution of Abstracts and poster selections again
- April 4th 2016 – Submission of posters and University/registration

B. 2015 – 16 Planning for Annual and Quarterly Meetings – tabled

C. Other

5. Next meeting **Conference call in: 1-866-729-2741 Passcode 4671219#**

A. May 19th, 2015

B. Meeting adjourned 10am. Motion by Sue, second by Tammy. All accepted.

Respectfully submitted,
Sharon J. Enot, Secretary, CAPHN