



CONNECTICUT ASSOCIATION
OF PUBLIC HEALTH NURSES

**CAPHN
Executive Board Meeting
Tuesday March 10, 2015
Minutes**

On site at CNA: Linda L. Strong. Call in: Sharon Enot, Sue Dubb, MaryAnn, Tammy Testut, Barbara Dingfelder, Margaret Balint, and Lysa Rodriguez

1. Meeting called to order at 8:35am

2. Reports

A. Presidents Report

- Linda
- March 5th Program
 - Cancelled due to weather
 - Reschedule dates as soon as possible - any day Tues – Fri
 - Cost prohibitive at Middlesex Community College - \$60.00/hr. plus equipment
 - Meriden Library – Margaret will check with Lia and the nursing director
 - Wallingford library – nice room but need a connection
 - Sue - CHC in Middletown and Colchester Town Hall
 - Linda will check with Dr. Cartter concerning his availability

B. Secretary

- Sharon
 - February minutes – motion to accept by Sue and second MaryAnn
 - All accepted with one abstention
 - Sharon will be away from March 12th – March 31st.
 - Requested that someone take the lead in her absence to make sure communications to the membership is taken care of.

C. Treasurer

- Tammy
 - Working with Virginia at CNA.
 - Present balance to be \$2542.00
 - Secretarial cost \$230 for book keeping
 - Two year tax bill due in April - \$250.00
 - Conference Call - \$16.00 per use
 - March 5th meeting in - \$535.00 with some to pay at the door
 - Costs for food etc. not yet deducted
 - Cost of April event \$300.00
 - Profit from annual meeting about \$400.00

D. Membership

- Sue Dubb
 - Two local school nurses in Norwich
 - Sue has been in contact with the new PH nurse in Glastonbury – Wendy_____
 - Email was sent to Eastern CT School Nurses through Nancy Turner
 - Reaching out to nursing schools will be coordinated with Tammy
 - April 23rd event to get SON to participate in the student workforce development day
 - Community Health Public Health faculty not specific – mold this content into their curriculum. Tammy – it is a moving target and it is difficult to get colleagues to join in

E. Practice

- Barbara
 - Deb, Monica and Rita met to look at gaps and will add an addendum to the Leadership Guide for the board and to the Practice Guide. Plan is to have it to the Board by April-May and ready for the June annual meeting

F. Planning

- Linda, Maryann and Tammy are working on the Student Development Program
 - Met at Il Monticello for April meeting
 - Will accommodate 300 people
 - Linda spoke to students at Sacred Heart last night and reached out to Fairfield and UConn
 - Tammy contacted Karen Brea at Univ. of Hartford
 - Goodwin College, Ann Marie Bonicard, said yes
 - Linda Wagner contacted at CCSU
 - Quinnipiac – waiting was in touch with the dean
 - Abstract sent to schools of nursing deans and dept. heads
 - MaryAnn will do outreach next week and SCSU is on board
 - Tammy sent mass email to chair people of nursing departments (10 – 12 schools) about the April conference
 - Clarified service learning in the community
 - Students Set up by 3:30
 - Registration 3:30 – 4:00
 - Start at 4:00
 - Eat at 5:00
 - Cost – \$20-students \$30-Members \$35-Non members

G. Web Communications

- Eileen
 - No report – not in attendance

3. Old Business

A. CT Nurses Collaboration

- Barbara
 - Education smoother transition from 2 year to BSN
 - Gather data from health care professionals
 - Compare with other states
 - Leadership development and disparities in the workforce
 - Show case PH Nursing

- Important to be part of the discussion
- Prevention – ACA
- MaryAnn sits on the committee
- Consider Linda Speevack as the speaker for June Annual Meeting
 - Barb will reach out to her
- Carol Bergeron is the PI on the grant
- Looking at continuing education for nurses
- Barbara looking at state funding for innovation model under the ACA
- Pat Checko may also be considered as a speaker at the meeting
 - Barb will reach out to her also
- Barb will send information about the grant to the Board
- Discussed speakers for the June meeting
 - Barb suggested “Public Health Nurses Influences for the Future”
 - Margaret reminded us that program evaluations have indicated that the participants like to bring something back to implement
 - Date and Time for the meeting: Thursday June 11th (to be confirmed)
Time – 12:30 – 4pm
- MaryAnn – table with current projects at the meeting
- Barb suggested QI projects
 - Neal billing Medicaid
 - Naugatuck Valley – accreditation

B. Other

- Nominating - Slate of Officers
 - Information and invitation from Linda will be Emailed to the membership asking for volunteers and we can also have informational flyers at the March meeting

4. New Business

A. None

5. Next meeting **Conference call in: 1-866-729-2741 Passcode 4671219#**

A. April 14th, 2015

B. Meeting adjourned 10:10am. Motion by Tammy, second by MaryAnn. All accepted

Respectfully submitted,
Sharon J. Enot, Secretary, CAPHN