



CONNECTICUT ASSOCIATION

CAPHN

Executive Board Meeting Minutes January 10, 2017 8:30am

Call in: Angela Carrano, Linda Strong, Sharon Enot, Sue Dubb, Anne Marie Buonocore, Lisa Rodriguez, Bernie Bova, Monica Wheeler

1. Meeting called to order at 8:35am
 - A. Confirmed attendees
2. Minutes:
 - A. November and December Minutes
 - i. November approved. 1st Ann Marie, 2nd Angela. All in favor.
 - ii. December minutes not available
3. Reports:
 - A. President – Angela Carrano
 - i. Will wait for Old Business and New Business discussion items. Inquired if anyone had read about an increase in ER visits in Colorado for stomach issues since marijuana use was legalized? The board members will look for more information.
 - B. President Elect – Lisa
 - i. Asked for information from the board members concerning Narcan being approved and prescribed for use by HIV counselors etc. This may be a topic for a speaker at our annual meeting
 - C. Past President – Linda
 - i. No report.
 - D. Secretary – Sharon Enot
 - i. Minutes - See above
 - ii. Golf tournament - discuss under old business
 - E. Treasurer – Crystal Staurovsky
 - i. No report.
 - F. Membership – Sue Dubb
 - i. No report
 - ii. We need to see an updated membership list and see who has paid. Sue will check with Virginia.
 - iii. Email needs to be sent to the membership to include:
 - a. February meeting information
 - b. April 6th, 2017 Student Presentation Meeting

- c. Membership dues (\$40.00) for 2017-18. Because of the cancellation of the Annual Meeting and confusion with paying dues, dues to this current year (2016-17) will be \$10.00 payable in February. When the dues are paid members will receive a CAPHN membership pin.
 - d. Memo needs to be sent to members about the change in dues
 - iv. Other outreach ideas:
 - a. CADH – Sue and Bernie presented at CADH meeting in January. Offered Associate membership to Directors of Health.
 - b. Sue will contact the School Nurses Association
- G. Practice – Bernie
 - i. No report
- H. Programs – Anne Marie
 - i. Ann Marie needs some guidance and plans to meet with Angela and Bernie
 - ii. Crystal had recent surgery. Angela will send flowers from the board
- I. Finance – Vacant
 - i. No report
- J. Communications – Eileen Boulay (not present)
 - i. Ann Marie sent a message through the web site and did not get a response. At present the messages go to Linda. They should now go to Angela. Check with Eileen to change this. Crystal may be able to assist with the web site.

4. Old Business

A. February Membership Meeting

- i. February 16th, 2017 at the Meriden Health Department 2:30 – 4:30pm
- ii. Hepatitis C – Andrea Lombard, SHD
- iii. Send out a flyer – Sharon
- iv. May want to consider a program on STD's at a later date.

B. Student Research Day

- i. The date is set at Il Monticello – April 6th, 2017. Approximately 100 people attend. The quote for drinks and appetizes with and without the full meal were very similar so we will go with the meal.
- ii. Letters were sent to the schools of nursing
- iii. We do not have other speakers. Three groups of students do a formal presentation about their project/poster.
- iv. Cost - \$40.00 per person
- v. Angela needs an updated flyer to send to the schools.

C. Strategic Planning

- i. Date set for March 7th, 2017 8:30am – 12noon, to include a brief board meeting at the beginning followed by strategic planning
- ii. Angela will check on a location near Quinnipiac
- iii. CAPHN members will be invited to attend and participate
- iv. We will bring coffee, etc.

D. Fundraising Ideas

- i. Sharon will work on a golf tournament and Linda will check with Mark Appleberg from the Great River Golf Course, which is now owned by Sacred Heart University, to discuss the possibilities and available dates. I suggest a minimum of 7 months of prep work before the tournament date. Sharon will speak with Charles Petrillo to request his assistance with the project.
- ii. Linda, Sharon and Lisa need to set a date to meet with MARK
- iii. CAPHN will need to help with: **(This was not discussed during the meeting)**
 - a. The organization and advertising of the event
 - b. Soliciting prizes for the raffle (The better the prizes the more tickets are sold the more money you raise) and get them organized the day of the event
 - c. Setting up and printing out the rules for the golf round
 - d. Some groups sell advertising space on their posters.
 - e. Prepare goody bags for the players which are often donated and may include:
 - A bottled water, snacks, a discount coupon from a golf shop, a small bag of tees, a sleeve of golf balls, a small golf towel with our logo, Divot repair tool, hat ball marker, and information about our organization and big donors.
 - f. Be on site the day of the tournament to greet and sign in the players
 - g. Sell raffle tickets the day of
 - h. Do the raffle – items may include:
 - Golf clubs, golf bags, free round of golf from this and/or other courses, wine and spirits baskets and other fun baskets, umbrellas, golf balls, free acupuncture and/or massage, free night's stay at a local hotel, umbrellas, golf apparel, golf and other electronics, remote starter, gift certificates - just some examples.
 - i. The registration fee per person runs about \$135.00 to \$150.00 per person and covers the cost of golf and food (usually lunch, dinner and drinks). This is the main discussion to have with the golf course.
 - j. There are prizes for the best team score (first and second places), best mixed team score, longest drive for men and women, Hole in One (Usually a Big donated prize), closest to the pin, closest to the line.
 - k. Getting sponsors is the most important thing that needs to be done as early as possible! There are sponsor signs on each hole and these are also solicited. I don't know what it costs to have the signs made. We need to share with the donors; Who we are, What our goals are, What we have done and Why we need their support.**

5. New Business

- A. Childhood Lead. – Update from Sue Dubb
 - i. Sue had a conversation with Dr. Jennifer Haile concerning the cost of the chelation drug used for children with lead poisoning.
 - ii. Suggested reaching out to Senators and Legislators, local and federal
 - iii. A letter from CAPHN should include support and signatures from school nurses, Black and Hispanic Nurses Association, Social Work organizations, medical schools and the Psychiatric community
 - iv. The company that produced the medication went bankrupt in 2008 and the new company that took over increased the cost from \$18.75/ml to \$1,346.47 per ml. It

can be purchased in Europe for \$75.00 and Canada for \$36.00 but it is illegal to purchase pharmaceuticals from out of the country – no FDA approval.

- B. Health Commissioner plans for local health
 - i. Sue and Bernie shared information from the commissioners meeting last week. He is looking at the medical model
 - ii. We should request a meeting with the commissioner.

- C. Future board meeting dates
 - i. February 14th, 2017
 - ii. March 7th, 2017 (Strategic Planning – On Site)
 - iii. April 11th, 2017
 - iv. May 9th, 2017

6. Next Meeting

- A. February 14th, 2016 CNA Office, 1224 Mill Street, Bldg. B, Suite 223, East Berlin, CT 06023 from 8:30-10:30 AM

Conference call in for line 2: 1-866-729-2741 Passcode 4671219#

7. Adjournment

- A. Meeting was adjourned at 10:05am, without a motion.

Respectfully submitted,

Sharon Enot

Sharon J. Enot, CAPHN Secretary