

CAPHN
Executive Board Meeting
Conference Call
March 22, 2010

Those present were: Linda Bailey, Margaret Balint, Andrea Lombard, Barbara Dingfelder, Liz Reynolds, Monica Wheeler, Beth Mertz, and Deborah Horvath.

The meeting started at 2:30 PM.

We review several old issues. The head count for the quarterly meeting on March 29th was then 29. The executive Board will not have to provide drinks and desserts as originally planned. The promotional campaign materials from the Johnson and Johnson campaign will not be present on the 29th but will be held in abeyance until the Annual Meeting. On the 29th, the meeting is scheduled to begin at 12:30 PM. Set-up will begin at 12 PM. Allyson Schultz will be the facilitator. She may need some assistance if we need to break into groups. Our program will begin with Monica doing the introductions. Andrea will then present the information gathered in our 2 surveys done recently about how PHN's were involved with the H1N1 pandemic.

Liz Reynolds said that she will be resigning as Membership Chair. The group encouraged her to stay until the next election at our Annual Meeting.

Our next meetings scheduled for April 13 and May 4, will focus on planning for our annual meeting. The meetings will be in Meriden and will, begin at 8:30 AM.

CAPHN will be involved with the next VOPHN Meeting on April 15th 2010. Linda Strong and Lydia Greiner are co-coordinating the poster presentations that student nurses will be creating about their public health nursing projects.

Andrea Lombard, our liaison to CPHA, gave us a report on one goal for CPHA, reviewing their fiscal viability. They have a student doing a project that will model what their organization can be. Andrea will stay involved with this group to see if we should develop more of a relationship with them.

Our discussion continued with a "position paper," calling for a PHN in every health department/district. We hope to be able to showcase some sort of paper at our annual meeting and ask for feedback from our members. There were suggestions made to reach out to other nursing organizations to attend our annual meeting.

Barbara Dingfelder updated us on our finances. There is \$517.55 in our treasury presently. There are expenses coming due such as taxes (approximately \$250) and fees to our webmaster (last year it was \$800). She charges \$30/hour for any work she does. It was then suggested that we do door prizes at our next meeting on the 29th. The cost per ticket will be \$2 or 3 tickets for \$5. Several board members will donate the prize baskets. A suggestion was made to look for someone to underwrite some or all of the cost of our annual meeting.

Andrea will send to Lydia and Linda the guide we developed last year on how to view a poster presentation for distribution at the VOPHN meeting. We will look to update this guide to include the scope and practice guidelines of PHN.

The call ended at 3:30PM.

Respectfully submitted by
Margaret Balint RN, BC
Secretary CAPHN