

C.A.P.H.N.
Executive Board Meeting
January 12, 2010
Minutes

Those present were: Monica Wheeler, Barbara Dingfelder, Deborah Horvath, Margaret Balint, Andrea Lombard, Linda Bailey. Sharon Enot and Beth Mertz joined us by teleconference.

The meeting was called to order at 8:43 AM

Andrea Lombard was appointed as the CAPHN representative to Connecticut Public Health Association as an ex-officio member of their Executive Board.

Forming an Ad Hoc Committee was discussed to gather information about aligning ourselves with an organization that will give us more sustainability. The members appointed were Monica Wheeler and Deborah Horvath. An invitation to join this committee will be extended to Liz Reynolds. This committee will explore which organization will help us accomplish our mission: to improve our professional identity and to become a voice for public health. We also wish to position ourselves to be part of the process as the State DPH looks towards regionalization of public health.

Barbara Dingfelder made a motion to move forward with this Ad Hoc Committee as discussed. The motion was seconded by Linda Bailey. There was no opposition. This committee will speak with CPHA and Connecticut Nurses Association. They will report back to the Executive Board as soon as possible.

Barbara Dingfelder announced that DPH's Virtual Office of Public Health Nursing will be holding its next meeting on April 15th, 2010. The location has yet to be chosen. We have agreed to co-sponsor the event. With the help of Lydia Greiner, we (CAPHN) will again ask schools of nursing to highlight the projects done by their students in the area of public health nursing. This will be a full day event. The cost will be \$15 per person including students.

We discussed developing a profile of our membership looking at our diversity of work settings, and membership in other organization related to public health. We hoped our membership chair, Liz Reynolds might be able to provide or obtain this information. Deb Horvath will help develop questions for use in a short email survey (using survey monkey).

We decided our next membership meeting will be a networking meeting. We decided that we would focus on sharing experiences related to the H1N1 pandemic. We will look to have someone not a member facilitate the meeting for us. The tentative date was set for Thursday February 25th, 2010 from 4 to 6 PM at the Meriden Public Library. Sharon Enot will work on getting a facilitator for the meeting. Beth Mertz will work on setting up the rest of the meeting with help from Andrea Lombard and Angela Simpson. There will be a light supper. The cost will be \$10 per person.

We discussed the Continuing Education Survey forwarded to us from the Ct Partnership for Workforce Development.

We set a date for the Annual Meeting. It will be May 17th from 4 to 6 PM. We will begin to look for a location other than the Holiday Inn in North Haven. The topic has yet to be decided.

Barbara Dingfelder as our Treasurer reported that we presently have \$534.69 in our treasury. We also have several bills that will need to be paid in the coming months. We need to look for ways to increase our treasury. We began to discuss increasing our dues from \$35 to \$40 per year. This discussion was tabled at the present time.

Our next board meeting will be Monday February 8th, 2010 at 8:30 AM in Meriden. Our meeting at that time will focus on completing the final draft of our strategic plan.

Respectfully submitted by
Margaret Balint RN