

CAPHN Executive Board Meeting

Minutes of February 15, 2008

Present: Margaret Balint, Andrea Lombard, Sharon Enot, Barbara Quigley, Linda Baily, Judith A. Sartucci, Philip Greiner, Barbara Dingfelder, Debbie Horvath, Lynn Abrahamson

Acceptance of the minutes for January 29, 2008 was tabled at the Secretary's request.

The only agenda item for this month was a review of the bylaws.

President Lynn Abrahamson reported that she plans on sending a letter to the membership shortly stating the work of the association this year has been to revise the bylaws.

Judy Sartucci facilitated our continued discussion of revision of the bylaws. Issues discussed were the composition of the board of directors, what committees are standing committees vs. ad hoc committees, what should be written into the bylaws vs. what should be written as policy, and who and when are goals set for the organization.

The suggested changes for the bylaws were to establish an eleven member board of directors consisting of the elected officers (5), the chairs of the standing committees (4) and (2) members-at-large. The recommended standing committees are the Finance committee, the Membership committee, the Practice committee and the Program committee. All other committees will be considered ad hoc committees. The chair of each standing committee will be elected at the annual meeting and will be a voting member of the board of directors. The committee will choose a co-chair of the committee who will not be a voting member of the board unless the chair of the committee is not present.

All decisions were made by consensus. No motions were made during this meeting.

A membership meeting is planned in April to vote on the bylaw changes. Lynn will arrange a meeting place and time. The annual meeting is planned for early June. The topic will be the upcoming changes of the Children's Lead Prevention Program. Andrea will arrange the time and place for the meeting. Notice of these meetings will be sent as soon as possible.

The next meeting of the Board will be March 14 1 PM to 3:30 PM in Meriden.

Respectfully submitted by

Margaret Balint R.N., B.C.

Secretary CAPHN