

C.A.P.H.N. Executive Board Meeting

Minutes of December 11, 2007

Present were Lynn Abrahamson, Barbara Quigley, Sharon Enot, Barbara Dingfelder, Judy Sartucci, Andrea Lombard, Kathy Cooper-McDermott, Deborah Horvath, and Margaret Balint.

The meeting was called to order at 8:58 AM by Lynn Abrahamson. The agenda for today's meeting was reviewed: 1. Report and discussion from the Bylaws Committee: 2. Setting goals with action steps for the next year; 3. Programming and 4. Distribution and review of the DVD from Dr. Christine Gebbe.

Minutes were reviewed and accepted as amended. Motion was made by Deborah Horvath and seconded by Barbara Quigley. We distributed copies of the DVD, "A Career in Public Health Nursing," given to s by Dr. Christine Gebbe.

A presentation was made to Ms. Virginia Malerba, administrative assistant at Connecticut Nurses Association. We thanked her with a small gift for her work for C.A.P.H.N.

Judy Sartucci began the discussion with a report from the Bylaws Committee. They committee wanted some direction in 3 conceptual areas: (1) do we want to change or keep the same the purpose and objectives as presently stated, (2) do we want expand, change or keep the same the articles on membership, and (3) do we want to revise the articles on the executive board? Discussion ensued.

A motion was made by Andrea Lombard to ask Lynn Abrahamson and a delegation from CAPHN to approach Connecticut Nurses Association and the Connecticut Association of Public Health to define a formal relationship with them along with the benefits and liabilities of said relationship and report back to the Executive Board. The motion was seconded by Deborah Horvath. The vote was unanimously yea.

A motion was made by Sharon Enot to continue to use the present mission statement – "To enhance the health and wellness of communities through public health nursing practice and to provide expertise in public health through leadership, advocacy, education, collaboration and nursing practice." The motion was seconded by Barbara Dingfelder. Discussion ensued. The motion was unanimously accepted.

A motion was made by Barbara Dingfelder that for the purpose of our bylaws, the mission of C.A.P.H.N. will be worded "to enhance the health and wellness of communities through the practice of public health nursing." The purpose would be stated as "the purpose of the organization is to provide expertise in public health through leadership, advocacy, education, collaboration and nursing practice." The motion was seconded by Barbara Quigley. This was approved unanimously.

A motion was made by Barbara Quigley to accept as written the statement "advocating the use of public health nurses in the provision of public health services in Connecticut." This was seconded by Deborah Horvath and discussion ensued. The suggestion was made to choose another word other than "use." The motion passed unanimously.

A motion was made by Sharon Enot that the second activity listed in the bylaws would read “promoting standards for public health services in Connecticut.” This motion was seconded by Barbara Dingfelder and passed unanimously without discussion.

A motion was made by Andrea Lombard to ensure the intent of the third action step to be workforce development. This was seconded by Deborah Horvath. It was passed unanimously.

A motion was made by Barbara Dingfelder to articulate the intent “to develop and maintain partnerships with governmental and service agencies, organizations and programs to protect the public health” as action step number 4. This was seconded by Barbara Quigley and passed unanimously.

The motion was made by Sharon Enot to accept with fifth action step as written, “educating the public about public health nursing.” This was seconded by Barbara Dingfelder and passed unanimously.

Further discussion of bylaw changes were tabled until the next meeting.

The next item on the agenda is programming for C.A.P.H.N. meetings. As there is difficulty getting people to help organize these meetings, we discussed using the Flu Roundtable as our annual meeting as we are mandated to have an annual meeting in our bylaws. We plan on hosting the Flu Roundtable this year – the date has yet to be determined. We could then partner with CAPHN or CNA and hold an educational meeting as part of their annual meeting. We will wait until we have the report of the discussions with these organizations before proceeding with this idea. Anyone with any suggestions for programs or the ability to help to set a meeting, contact Andrea Lombard.

Barbara Dingfelder offered a brief treasurer’s report which showed a balance of \$3911. Barbara also reported that she is beginning to look at putting together a public health nurse orientation as she has done with the local health directors. She was praised for her efforts to show the local health directors the importance of public health nurses.

A motion was made to adjourn the meeting by Sharon Enot. This was seconded by Barbara Quigley and passed unanimously at 12:34 PM.

Respectfully submitted by

Margaret Balint R.N., B.C., C.A.P.H.N. Secretary